



RED LIGHT PR  
EST. 2002

## Stylist Loan Policy

Please be informed of Red Light PR's Stylist Loan Policy, effective April 1, 2015

### Loan Policy

- All pulls must be approved prior to making an appointment – please contact our Showroom Managers.
- A letter of responsibility, a credit card, and a photo ID of the stylist requesting samples must be provided for each request. All credit information must be verified with Red Light PR prior to pulling.
- Samples must be returned on the agreed upon date, unless given an extension by Red Light PR management. Note, prior approval is required.
- All worn samples must be dry cleaned prior to returning. If samples are returned damaged or soiled, the stylist will take full responsibility of costs.
- It is the stylist's responsibility to inform Red Light PR of all samples used for the project within 48 hours.
- Stylists and/or assistants returning samples to Red Light PR are kindly asked to wait while samples are checked in. Please allot our team 20 minutes to ensure all items are accounted for.
- If for any reason samples are missing, stylists will be given a full item count of missing items and agrees to return samples within 48 hours. If for any reason check-in time cannot be allotted, the stylist therefore agrees to be liable for any missing samples and will take full responsibility.

**Red Light PR holds right to any changes of “Stylist Loan Policy”. All samples loaned are Red Light PR's property and must be returned at any time requested.**

We thank you for your cooperation!

Red Light PR Management